

2006-07 CoSIDA Graduate Internship Grant Application

The CoSIDA Internship Grant Program is designed to assist member institution sports information offices with funds to support the addition of graduate internships. There will be one CoSIDA Graduate Internship Grant awarded for the 2006-07 school year, providing \$10,000 for a ten-month appointment.

Basic information:

1. **Applying SID** must submit this application form, along with a one-page *declaration of need* outlining the personnel structure of his/her office including the following information:
 - list of all paid employees (full-time, part-time, interns, GAs, students) by position
 - number of varsity sports covered
 - reasons for requesting consideration for this grant
 - any additional support information
2. The intern selected by the winning school must be a college graduate. It is the hiring SID's responsibility to see that the intern meets this criteria.
3. The intern's name, address and social security number must be provided---along with an affidavit from the supervising SID (verifying the intern's commitment to the SID office)---prior to the beginning of the ten-month appointment. The \$10,000 grant will be paid in two \$5,000 installments, with the first sent approximately September 15 and the second in January. A second affidavit must be submitted by the supervising SID to authorize the release of the final installment. Payment will be made directly to the individual hired by the SID office awarded grant assistance.
3. An institution may receive a CoSIDA Internship Grant **one time** in any three-year period.
4. CoSIDA Internship Grants are available **only** to sports information offices **without** paid graduate or undergraduate interns. Applications must be complete and thorough to be considered.

GENERAL INFORMATION	Date of Application	_____
	Applying SID's Name	_____
	School	_____
	Mailing Address	_____ _____ _____
	E-Mail Address	_____
	Office Telephone	_____
	Office Fax	_____

Signature of SID _____

**SUBMIT THIS APPLICATION AND
ACCOMPANYING DECLARATION OF NEED TO:**

Heidi Roth, Associate SID
University at Buffalo
175 Alumni Arena
Buffalo, NY 14260

CoSIDA is committed to providing opportunities for minorities/women interested in careers in the sports information profession.

APPLICATION DEADLINE: APRIL 7, 2006